

Amendment No. 1

SUBJECT: Request for Proposals for Housing Authority Management and Accounting Software issued May 11, 2026

DATE: June 2, 2026.

This Amendment No. 1 is issued to furnish information that is supplemental to, will clarify, or modify the above-referenced solicitation.

Modifications:

SCOPE OF SERVICES

The Scope of Services is amended to include the following: Vendors must address when and if it will be capable of full HOTMA compliance capabilities by the implementation date included within the RFP. If there are exceptions to readiness, those must be clearly identified.

INSTALLATION and CONVERSION PROCESS

All references to the date for completion and full implementation of software is updated to September 1, 2027.

DUE DATE

All references to the due date in this document are amended to read:

- Electronic responses must be received in accordance with the Instructions for Submission of Response included in the RFP no later than 5pm. PST, July 1, 2026.
- Hard copy responses must be received by the Commission in its office at 141 Stony Circle Suite 210, Santa Rosa, CA 95401 in accordance with the Instructions for Submission of Response included in the RFP no later than 5pm PST, July 8, 2026.

The due date is subject to change. If the due date is changed, all known recipients of the original RFP will be notified of the new date, and any such changes will also be posted on the Commission's website.

TIMELINE

The TIMELINE and all references to related schedule are hereby deleted and replaced with the RESTATED TIMELINE below:

The following schedule is subject to change. Except as provided below, changes will only be made by written amendment to this Request for Proposals, which amendment

shall be issued to all parties by the Agency issuing this proposal.

RFP issued	05/11/2026
Questions in writing due	5/22/2026
Responses to questions and addendum issued and posted to Commission website	6/15/2026
Proposals due via electronic submission	7/1/2026 by 5:00 PM PST
Hard copy proposal due	7/8/2026 by 5:00PM PST
Virtual Software Demonstrations	7/22/26 – 7/31/26
Notification of preliminary selection (pending Board of Commissioners approval if applicable)	Week of August 13, 2026 (Subject to change without notice)
Full implementation of software system and completed data migration	9/01/2027

All other terms and conditions of RFP for Housing Authority Management and Accounting Software issued May 11, 2026, remain unchanged.