



Cities & Towns Advisory Committee
Sonoma County Community Development Commission

Special Meeting
DRAFT Meeting Minutes

Wednesday, October 22, 2025
141 Stony Circle, Suite 210, Santa Rosa, CA 95401
10:00 a.m. – 12:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order at 10:03 a.m. by Vice Chair Housh.
Community Development Commission (CDC) staff initiated the roll call – Member Gates arrived at 10:20 A.M. and was present for each roll call vote.

Committee Members

Emily Quig – City of Rohnert Park	Present
Jennifer Gates – City of Sonoma	Present
VACANT – City of Sebastopol	Vacant
Derrick Montanye – City of Cloverdale	Absent
Noah Housh – City of Cotati	Present
Kimberly Jordan (Alternate) – Town of Windsor	Present
Stephen Sotomayor – City of Healdsburg	Absent

CDC and Sonoma County Housing Authority Staff

Michelle Whitman, Executive Director
Rhonda Coffman, Deputy Director
Martha Cheever, Deputy Director
Veronica Ortiz-De Anda, Community Development Assistant Manager
Valerie Johnson, Community Development Program Coordinator
Matthew Burns, Administrative Aide

2. Public Comments for Items Not on the Agenda

None.

3. Approve Meeting Minutes from September 17, 2025

Public comments: None.

Action: The committee moved to approve the meeting minutes.

Motion: Gates

Second: Jordan

Ayes: Quig, Gates, Housh, Jordan

Noes: None

Abstain: None

Absent: Montanye, Sotomayor

Motion Passed.

4. Executive Director's Report

Director Whitman began her presentation by sharing pictures from a wall-raising ceremony held at the Summer Oaks housing project in Sonoma, noting that the Commission has awarded a significant amount of funding to the project and highlighting the positive outcomes expected upon project completion. Director Whitman also confirmed that a committee meeting will be held in November and December; the committee will consider items related to the Citizen Participation Plan, Permanent Local Housing Allocation (PLHA) program, and the Consolidated Annual Performance Evaluation Report (CAPER). Director Whitman also shared some updates regarding the Tierra de Rosas housing project in the Roseland neighborhood of Santa Rosa. Director Whitman concluded her presentation by discussing a Board of Supervisors meeting that was held on the evening of October 14th to discuss the potential impact of federal funding cuts, explaining that the Commission's funding will remain level for the current fiscal year.

Public comments: None.

5. PUBLIC HEARING: Fiscal Year 2020-21 Annual Action Plan Substantial Amendment: Community Development Block Grant – Coronavirus (CDBG-CV) Funding Recommendations

Veronica Ortiz-De Anda, Community Development Assistant Manager, reviewed the funding recommendations for the CDBG-CV program, which were previously considered by the committee during their last meeting on September 17th. Ms. Ortiz-De Anda noted the recommendations were published for a 30-day public comment period and outlined the next steps for this item as it goes before the Board of Supervisors for final approval.

Vice Chair Housh opened the public hearing.

Public comments: None.

Vice Chair Housh closed the public hearing.

Action: Recommend approval of the FY2020-21 Action Plan Substantial Amendment (CDBG-CV funding recommendations) to the Board of Supervisors

Motion: Gates

Second: Quig

Ayes: Quig, Gates, Housh, Jordan

Noes: None

Abstain: None

Absent: Montanye, Sotomayor

Motion Passed.

6. Adjournment

The meeting adjourned at 10:30 a.m.