



Cities & Towns Advisory Committee

Sonoma County Community Development Commission

Regular Meeting with the Community Development Committee

PLEASE NOTE: This is a hybrid meeting and will be held in-person and online.
The meeting will be held in the Hearing Room of the Sonoma County Community Development Commission located at 141 Stony Circle, Suite 210, Santa Rosa, CA, 95401.

The Zoom webinar may be accessed at the following link:

<https://sonomacounty.zoom.us/j/97641042730?pwd=c3L07sssFew0BxHuY28ljJCbFVimbs.1>

Telephone Option: (669) 444-9171

Webinar ID: 976 4104 2730

Passcode: 823071

Wednesday, November 19, 2025

10:00 am – 12:00 pm

AGENDA

1. Call to Order and Roll Call

2. Public Comment - Items Not Listed on the Agenda Within the Subject Matter Jurisdiction of the Committee

Comments are restricted to subject matters within the committee's jurisdiction. All commenters are allowed up to three minutes for comments at the discretion of the chair.

3. Approve Meeting Minutes of October 22, 2025 Meeting

The Committee will review, discuss, and may take action to approve the meeting minutes or may recommend changes.

Recommended Action: Approve minutes

4. Executive Director's Report

Michelle Whitman, Executive Director

The Executive Director will give an update on agency business.

Information Only – No Action Needed

5. PUBLIC HEARING: Consolidated Annual Performance Evaluation Report (CAPER)

Valerie Johnson, Community Development Program Coordinator

Staff will present the CAPER, which reports on the federal funding accomplishments for program year 2024-25.

- Staff Presentation
- Committee Questions
- Open Public Hearing
- Hear Public Comments
- Close Public Hearing
- Committee Discussion

Information Only – No Action Needed

6. PUBLIC HEARING: Substantial Amendment to the Citizen Participation Plan

Veronica Ortiz-De Anda, Community Development Assistant Manager

Staff will present the proposed revisions to the Citizen Participation Plan.

- Staff Presentation
- Committee Questions
- Open Public Hearing
- Hear Public Comments
- Close Public Hearing
- Committee Discussion
- Motion
- Roll Call Vote

Recommended Action: Recommend approval of the Citizen Participation Plan Substantial Amendment to the Board of Supervisors

7. Federal Funding and Low-Moderate Income Housing Asset Fund (LMIHAF) Policies

Veronica Ortiz-De Anda, Community Development Assistant Manager

Staff will present proposed changes to the funding policies utilized by the Commission when administering federal and LMIHAF programs.

Recommended Action: Recommend approval of revised policies to the Board of Supervisors and Board of Commissioners

8. Adjournment

Next Regular Meeting Date:
Wednesday, December 17th, 2025
10:00 am – 12:00 pm

PUBLIC COMMENTS PRIOR TO THE COMMITTEE MEETING: Public comments may be submitted via email to CDC-8130-Public-Comment@sonomacounty.gov. Virtual attendees are encouraged to submit their comments via email before the meeting.

PUBLIC COMMENTS DURING THE COMMITTEE MEETING: Any member of the audience that would like to address the committee - please raise your hand during the public comment period, which will be noted after staff have presented each item. When called by the Chair, please walk to the table that is labeled with the **Public Speaker** nameplate, then you may state your name and make your comments. Please limit your comments to the subject matter under discussion. Virtual attendees may raise their hand using Zoom, or dial *9 to raise their hand by telephone and will be directed to speak by the Chair. Each person is granted 3 minutes to speak; time limitations are at the discretion of the Chair.

MEETING DOCUMENTS: The associated documentation is available on the website at <https://sonomacounty.ca.gov/development-services/community-development-commission/boards-commissions-and-committees/community-development-committee>. Any changes to the date of the meeting, or any other updates, will be noticed on the above website.

DISABLED ACCOMMODATION: If you have a disability that requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact the Section 504 Coordinator at (707) 565-7520 as soon as possible to ensure arrangements for accommodation.

Language Services are available upon request if made at least 48 hours in advance of the meeting to help ensure availability. For more information or to request services, please contact the Section 504 Coordinator at (707) 565-7520.

QUESTIONS ABOUT THIS MEETING

For questions about this meeting, please contact Commission staff by calling 707-565-1268.

COMENTARIOS PÚBLICOS ANTES DE LA REUNIÓN DEL COMITÉ: Comentarios pueden enviarse por correo electrónico a Veronica.Ortiz-DeAnda@sonomacounty.gov.

COMENTARIOS DEL PÚBLICO DURANTE LA REUNIÓN DEL COMITÉ: Cualquier miembro de la audiencia que desee dirigirse al Comité sobre un asunto de la agenda, por favor alze la mano cuando el presidente del comité anuncie el asunto cual le interesa a usted y pregunte si hay alguien que quiera hacer un comentario. Cuando lo llame el presidente, diríjase a la mesa de comentarios públicos, diga su nombre y haga sus comentarios. Para que todos los interesados tengan la oportunidad de hablar, limite sus comentarios al tema en discusión. Generalmente a cada persona se le conceden 3 minutos para hablar; Las limitaciones de tiempo quedan a discreción del presidente.

DOCUMENTOS DE LA REUNIÓN: La documentación asociada está disponible en el sitio web en <https://sonomacounty.ca.gov/development-services/community-development-commission/boards-commissions-and-committees/community-development-committee>.

Cualquier cambio en la fecha de la reunión, o cualquier otra actualización, se notificará en el sitio web mencionado anteriormente.

SERVICIOS PARA LOS DISCAPACITADOS: Si tiene una discapacidad que requiere un alojamiento, un formato alternativo o requiere que otra persona lo ayude mientras asiste a esta reunión, comuníquese con el Coordinador de la Sección 504 al (707) 565-7520 lo antes posible para garantizar los arreglos para alojamiento.

Los servicios lingüísticos están disponibles si su solicitud se realiza al menos 48 horas antes de la reunión para ayudar a garantizar la disponibilidad. Para obtener más información o solicitar servicios, comuníquese con el Coordinador de la Sección 504 al (707) 565-7520.

PREGUNTAS SOBRE ESTA REUNION

Si tiene preguntas sobre esta reunión, por favor comuníquese con el personal de la Comisión llamando al 707-565-7520.