

# BECOME A STUDENT POLL WORKER

Join the hundreds of dedicated poll workers who will be working at the polls to ensure all voters can exercise their right to vote!

## TO SERVE AS A STUDENT POLL WORKER YOU MUST:

- Be a high school student who is at least 16 years of age at the time of the election
- Be a US citizen or lawfully admitted for permanent residence (green card holder) in the United States
- A student in good standing attending a public or private secondary educational institution
- Have a grade point average of at least 2.5 on a 4.0 scale

### EARLY VOTING DAYS

8 am - 6 pm

\$160 for the day!

\$25 additional bilingual\* pay

### ELECTION DAY

6 am - 9 pm

\$250 for the day!

\$40 additional bilingual\* pay

\*Languages needed: Spanish, Tagalog, Vietnamese, Chinese, Korean, Nepali



To apply, scan the QR code or visit  
our website at [SoCoVotes.com](https://SoCoVotes.com)

*See reverse for positions and duties*

## **POLL WORKER BOARD**

A poll worker board is comprised of 1 or 2 Inspectors (the person in charge of the vote center) and 3 to 8 Clerks (the line workers). The composition of the poll worker board is determined by the Registrar of Voters Office based on election size and the number of registered voters in the area.

To be a poll worker you must be registered to vote in California, a permanent legal resident of the United States, or a high school student aged 16 or older, and be able to serve from 6 a.m. until approximately 9/10 p.m. on Election Day or from 8 a.m. until approximately 6 p.m. on early voting days.

Breaks are provided throughout the day. Training is provided before each election. Poll Workers should be comfortable using computers as most tasks at the polls now require them.

## **STUDENT CLERK DUTIES**

There are 3 to 8 Clerks per Vote Center depending on the size of the Election. Clerks are considered the line workers.

Election day starts at 6 a.m. and lasts until all ballots and supplies have been repacked and loaded into the Inspector's car for return to the "Receiving Center." On early voting days, poll workers will arrive at 8 a.m. In some cases, the Inspector may ask you to assist them to the Receiving Center, as it is required for two people to be with the voted ballots at all times.

Clerks assume duties as assigned by the Inspector including, but not limited to, finding voters' names on the roster laptop, having voters sign their label for the Roster of Voters, printing Official Ballots, depositing voted ballots into the ballot box, setting up, closing procedures, cleaning up, and assisting in any way possible. Clerks will fill in for an Inspector during their break, or in case of a last minute emergency.

Clerks are required to watch online training videos before their first day of work. They may also attend an optional in-person training class to practice with the equipment.

