

ANNUAL REPORT TO MEASURE H OVERSIGHT COMMITTEE

Pursuant to the requirements of Sonoma County Code section 12-67(B), this is the annual report of the allocation of funds received by the reporting agency under the Sonoma County voter-approved Measure H, “The Improved and Enhanced Local Fire Protection, Paramedic Services and Disaster Response Transactions and Use Tax Ordinance” (the “Ordinance”).

Name of Entity receiving Measure H funds: City of Sebastopol

Reporting period: FY 24-25 4/26/24 to 6/30/25 (with April-June proceeds received 9/10/25)

1. Detail of the activities related to the Ordinance this reporting period, based on attached budget to actual report, balance sheet, and fund balance report.

	Budget	Actual	References
Measure H Revenue	\$600,000.00	\$543,059.50	
Interest		\$ 114.38	
Total Revenue		\$543,173.88	
Measure H Expenses:			
Personnel		\$3,069.84	
Recruitment & Retention		\$16,055.20	
Facilities		\$48,631.55	
Fire Truck Lease Payments		\$469,385.99	
Expense Total	\$656,604.00	\$537,142.58	
Fund Balance (includes reserves)		\$6,031.30	

2. Summary of the positions and start up, equipment and facilities that were funded with revenue from the Ordinance.
 - a. Fire Captain - \$3,069.84
 - b. Cost of Recruitment and Retention – \$16,055.20
 - c. Fire Station assessment study – \$48,631.55
 - d. Fire truck lease payments - \$469,385.99
3. The specific activities that support fire prevention, including vegetation management.
 - a. No new activities to support fire prevention were initiated in this reporting period.

4. Update on the status of facility capital improvement projects that are funded with revenue from the Ordinance.
 - a. An assessment and feasibility study was done by COAR design group on the Fire Station.
5. Demonstration of compliance with the requirement that revenue from the Ordinance shall be used for enhancing operations.

Proportional budget allocation for fire related services: FY 21-22 \$1,349,750 100%; this reporting period: \$1,535,910; 100%

Personnel expenditures: FY 21-22 \$895,915; this reporting period: \$862,250

6. Any material changes in service needs within the agency's jurisdiction or countywide.
 - a. No material changes.
7. Any remaining funds from allocations provided in previous years, and an explanation for proposed use of such funds:

No sales tax funds were received in previous years by SCFCA.

Required Attachments:

Annual Budget

Budget to Actual Report

Balance Sheet

Fund Balance Report

Most recent annual audit and/or other independent financial review

FY 21-22 budget documents showing baseline dollar figure for maintenance of effort and personnel expenditures. (Required in the first annual report of 4/26/24 to 6/30/25 FY 24-25 (including April-June proceed received 9/10/25) only and not in subsequent reports)