
SONOMA COUNTY MEASURE H OVERSIGHT COMMITTEE

DRAFT Meeting Minutes

Thursday, December 18, 2025 at 5:00 pm – 6:30 pm

County of Sonoma
2300 County Center Drive, Suite A101
Santa Rosa, CA

Committee Members Present:

Chris Derner
Todd Derum
Tony Gossner
William Jackson
Michael LeComte
Jeff Lemelin
Sandra Lowe
Jeff Okrepkie
Matt Tognozzi
Lisa Yoshida

Committee Members Absent:

Becky Ennis

County Staff Present:

Christel Querijero, County Executive's Office
Maggie Luce, County Executive's Office
Jennifer Larocque, County Executive's Office

1. Call to Order

Christel Querijero called the meeting to order at 5:00 p.m.

2. Announcements

Chris Derner was appointed by the Board of Supervisors to the Oversight Committee since the last meeting. Christel Querijero thanked Dana Hampson for her support of the initial Oversight Committee meeting and noted that the County Executive's Office will provide administrative support to the Committee moving forward. Maggie Luce and Jennifer Larocque were introduced. Chief Steve Akre and Dana Hampson were introduced as guest speakers to provide information on the Measure H Annual Reports and the upcoming annual review process.

3. Public Comment on Matters Not on the Agenda

No comments were offered.

4. Approval of Agenda (Action Item)

Recommended action: Approve the agenda.

Action: Approved as recommended.

Moved by: Jeff Okrepkie | **Seconded by:** William Jackson

Ayes: Chris Derner, Todd Derum, Tony Gossner, William Jackson, Michael LeComte, Jeff Lemelin, Sandra Lowe, Jeff Okrepkie, Matt Tognozzi, Lisa Yoshida

5. Approval of Minutes (Action Item)

Recommended action: Approve minutes from the 9/18/25 meeting.

Action: Approved as recommended.

Moved by: William Jackson | **Seconded by:** Matt Tognozzi

Ayes: Chris Derner, Todd Derum, Tony Gossner, William Jackson, Michael LeComte, Jeff Lemelin, Sandra Lowe, Jeff Okrepkie, Matt Tognozzi, Lisa Yoshida

6. Officer Elections (Action Item)

Recommended action: Elect Chairperson and Vice Chairperson.

Action: Elected Jeff Okrepkie as Chairperson and Matt Tognozzi as Vice Chairperson.

Chairperson: Matt Tognozzi nominated Jeff Okrepkie. **Moved by:** Matt Tognozzi | **Seconded by:** Sandra Lowe

Vice Chairperson: Jeff Lemelin nominated Matt Tognozzi. **Moved by:** Jeff Okrepkie | **Seconded by:** Tony Gossner

Ayes: Chris Derner, Todd Derum, Tony Gossner, William Jackson, Michael LeComte, Jeff Lemelin, Sandra Lowe, Jeff Okrepkie, Matt Tognozzi, Lisa Yoshida

7. Preparation for Receipt of Agency Annual Reports

Presenters: Christel Querijero and Maggie Luce, County Executive's Office

Staff reported that each agency receiving Measure H funding is required to submit an Annual Report by December 31 and provided an overview of the Committee's role in reviewing the annual reports to ensure consistency with the purposes and requirements of the Measure H tax measure. Staff also reviewed the Committee's responsibilities related to the annual review process, including development of a consolidated report summarizing Committee findings for submission to the Board of Supervisors by June of each year, as well as the Committee's authority and limitations and the overall annual reporting timeline.

The Committee asked clarifying questions regarding voting requirements and member recusal, and staff indicated they would follow up with additional information.

Guest speakers: Chief Steve Akre, Sonoma Valley Fire District; Dana Hampson, Sonoma County Fire Chiefs Association

Presenters provided an overview of the reporting structure, noting that reports are standardized across agencies while allowing for variations based on agency size, accounting practices, and operational context. The Committee was advised that some reports reflect agency consolidations, differing budgeting approaches, and phased service improvements.

The Committee discussed a preference for user-friendly file formats.

Presenter: Maggie Luce, County Executive's Office

Staff reported that the Committee will confirm the contents of the Combined Report at future meetings. For this meeting, staff provided a draft outline of potential report content, informed by annual reports from other tax measure oversight committees, to support the Committee's review of the upcoming annual reports.

8. Approve 2026 Measure H Oversight Committee Meetings (Action Item)

Recommended action: Approve dates for 2026 meetings.

Action: Approved with the addition of meetings on April 30, 2026, and September 3, 2026.

Approved meeting dates:

- 2/26/26, 5:00 p.m.
- 3/25/26, 5:00 p.m.
- 4/30/26, 5:00 p.m.
- 9/3/26, 5:00 p.m.

Moved by: Jeff Okrepkie | **Seconded by:** Matt Tognozzi

Ayes: Chris Derner, Todd Derum, Tony Gossner, William Jackson, Michael LeComte, Jeff Lemelin, Sandra Lowe, Jeff Okrepkie, Matt Tognozzi, Lisa Yoshida

9. Adjournment

The meeting adjourned at 6:40 p.m.

Attachments

- A. 9/18/25 Meeting Minutes
- B. Committee Bylaws
- C. Annual Report Review: Roles & Responsibilities
- D. Agency Annual Report Template
- E. Oversight Committee Combined Report Draft Outline